RISERVATO ALLO SPECIALISTA DEL SERVIZIO FINANZIARIO:

TO BE COMPLETED BY FINANCIAL SERVICES SPECIALIST:

	YES	NO	
Is this form completely filled out, signed, and dated by the landlord?	☐	☐	
If no, did you take any other action?	☐	☐	
Are you able to determine shelter and utility expenses?	☐	☐	
If no, did you request additional verification from the client?	☐	☐	
Is only one household living at this address?	☐	☐	
If no, did you request verification of household composition and other information?	☐	☐	
Did the landlord provide information that is consistent with the client's statement?	☐	☐	
If no, did you review the case record to determine any missing information?	☐	☐	N/A
If the landlord is living at this address, did you request a shared living arrangement form?	☐	☐	☐